***Thank you for contacting Drive Fulfillment. In order to provide you with the most competitive pricing, please complete the below worksheet with as much detail as possible. We look forward to doing business with you!***

|  |  |
| --- | --- |
| **ORDER ACTIVITY** |  |
| Average daily DTC order volume? |  |
| Average DTC lines per order? |  |
| Average DTC items per order? |  |
| Average daily wholesale/retail bulk order volume? |  |
| Average wholesale/retail lines per order? |  |
| Average wholesale/retail items per order? |  |
| Packaging requirements for DTC orders? |  |
| Packaging requirements for wholesale/retail orders? |  |
| Current ship methods for DTC orders? |  |
| Current ship methods for wholesale/retail orders? |  |
| Monthly return volume for DTC orders? |  |
| Monthly return volume for wholesale/retail orders? |  |
|  |  |
| **PRODUCT INFORMATION** |  |
| Number of SKU's? |  |
| Type of product/commodity? |  |
| Is product barcoded? |  |
| Average dimensions and weight per SKU? |  |
| Lot tracking, serial numbers or expiration dates required? |  |
| Inventory handling FIFO, LIFO or FEFO? |  |
| How many days of inventory will be kept on hand? |  |
| How often is inventory turned? |  |
| Any kitting & assembly or bundles required? If yes, please also complete section 2 |  |
|  |  |
| **INVENTORY STORAGE/RECEIVING INFORMATION** |  |
| Average number of pallets stored per month? |  |
| Total units in inventory? Please provide current inventory report if possible |  |
| Number of 20' container per month - palletized |  |
| Number of 40' container per month - palletized |  |
| Number of 20' container per month - floor loaded |  |
| Number of 40' container per month - floor loaded |  |
| Number of LTL/FTL shipment per month? |  |
| Are shipments delivered 1 SKU per pallet? |  |
| Are shipments delivered 1 SKU per master case? |  |
| What is the standard pallet dimensions L x W x H? |  |
| **INTEGRATION** |  |
| What E-commerce platform is used for DTC orders? |  |
| What E-commerce platform is used for Wholesale/Retail orders? |  |
| Are you currently using EDI? If so what provider? |  |
| Any add'l integrations or requirements? |  |
|  |  |
| **ADMINISTRATIVE** |  |
| Any special reporting needs? |  |
| Will you need third-party Customer Service? |  |
| What is your Target go-live date? |  |
| Does your product have a peak season? |  |

If your quote is to include kitting & assembly work, please complete the next section. If not, you can stop here.

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **KITTING + ASSEMBLY** | | | | | | | | | | | | | | | | | | | | | | |  |  |  |  |  |  |
| 1. | Est Number of Kits to be Assembled: | | | | | | | | |  | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. | Components for Completed Kit: (List Each Component Below) | | | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | | | | | | | |  | | | | | | | | |  | | | | | | | | |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. | Kit Assembly Details: (Provide Detailed Instructions Below) | | | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  |  |
|  |  |
|  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 4. | Shrink Wrap: | | | |  | Yes | |  |  | No |  |  | 5. | Project Length: | | | |  | Ongoing | | |  | One-Time | | |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 6. | Shipping Method: | | | | |  | Drop-Ship | | |  |  | Bulk-Ship (See Details Below) | | | | | | |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **DROP-SHIP** | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. | Total Number Drop-Shipments: | | | | | | | |  | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. | Packaging: (i.e. Poly-mailer, Corrugated Box, Custom, etc.) | | | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  |  | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | **BULK-SHIP** | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. | Client Receiving Specifications (Does your client have any special receiving requirements or restrictions?) | | | | | | | | | | | | | | | | | | | | | | | | |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | Yes | |  | No - If no, please leave this section blank. | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  | a. | Carton Size Requirements/Restrictions: | | | | | | | | | |  | | | | | | | | | | | | | | | |  |
|  | b. | Pallet Height Requirements/Restrictions: | | | | | | | | | |  | | | | | | | | | | | | | | | |  |
|  | c. | Carton Labels: | | | |  | | | | | | | | | | | | | | | | | | | | | |  |
|  | d. | Pallet Labels: | | | |  | | | | | | | | | | | | | | | | | | | | | |  |
|  | e. | Product Barcodes: | | | | |  | | | | | | | | | | | | | | | | | | | | |  |
|  | f. | Other: | |  | | | | | | | | | | | | | | | | | | | | | | | |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| **TRANSIT + FREIGHT** | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Final freight costs will be provided once all components have been received to determine packing and shipping weights; and once final drop-ship/bulk-ship locations have been determined. | | | | | | | | | | | | | | | | | | | | | | | | | | | |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 1. | Freight Quote Needed?: | | | | | |  |  | Yes | |  | No |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| 2. | Packaging Dimensions: | | | | | |  | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |
| 3. | Packaging Weight: | | | | |  | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |
| 4. | Ship-To Location: | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | Bulk-Ship Address | | | | |  |  |  |  |  |  |  |  |  | Drop-Ship Address | | | | |  |  |  |  |  |  |  |  |
|  |  | | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  | | | | | | | | | | | | |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | | | |  |  |  |  |  |  |  |  |  |

***Upon completion please email this form to:*** [***contactus@drivefulfillment.com***](mailto:contactus@drivefulfillment.com)

***A member of our sales team will get back to you with your quote within 48 hours of receipt.***

***Again, thank you for contacting Drive Fulfillment.***